



**University of New Mexico/LULAC
Third Annual Leadership Program
July 21, 2009- August 3, 2009**



League of United Latin American Citizens

Complete Application Packet Includes:

- Student Application (Form A)
- Parent Information (Form B)
- Personal and Professional Goals (Form C)
- Parent Consent Form (Form D)
- Medical Consent and Health History (Form E)
- Program Policies and Procedures (Form F)
- Electronics Policy (Form G)
- LULAC Council/Center Sponsorship Form (Form H)
- Travel Arrangements Form (Form I)
- One-page Personal Statement
- Official High School Transcripts

FINAL DEADLINE: JUNE 8, 2009

Send completed application to:
LULAC, Attention: Elizabeth Garcia
2000 L Street, NW, Suite 610, Washington, DC 20036
(202) 833-6130 Ext.14- Phone (202) 833-6135 - FAX
EGarcia@LULAC.org

Late and/or incomplete applications will not be considered. Applicants will be selected on a rolling basis; we have a limit of 50 student openings.

University of New Mexico/LULAC Third Annual Leadership Program

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PROGRAM OVERVIEW

History: In 2007, the University of New Mexico teamed up with the National League of Latin American Citizens (LULAC) and the Department of Energy to host the pilot “National LULAC Leadership Program.” The purpose was to create a high school summer leadership summer camp that focuses on preparing young Latino student leaders for the future. In its first year, 26 high school Latino high school sophomores and juniors from across the country with scholastic potential participated in the week-long training. In 2008, LULAC and UNM hosted 34 talented students for a two week program; this year, the number of students and length of time will increase ensuring the continuation of leadership training, tutorials, guidance and counseling and cultural/social enrichment activities for future leaders.

Focus:

- College Preparation
- Energy and Science Focus
- Developing Ethics
- Developing Self-Esteem
- Understanding the role of a leader
- Problem Solving
- Team Work
- Development of Leadership Skills
- Data Analysis
- Presentation Skills
- Leadership by Example

Schedule: Classes and events schedules from 8:00am to 9:00pm beginning with morning wake-up call and ending with lights out at 10:00pm.

Days include the following events:

- Team building and leadership exercises including 14 element Low Ropes course
- College readiness training
- Cultural Trips
- Case Study
- Research and problem solving
- Recognition and presentation banquet

Sponsoring LULAC Councils: LULAC Councils wishing to sponsor a student to attend the UNM/LULAC Leadership Program **must** provide the student with one round trip airline ticket to Albuquerque, NM and \$100.00 to cover meals and incidental expenses. A LULAC Council may sponsor no more than one student to attend the Leadership Program and **may not** request that neither the student nor the student’s parents pay for the airfare or the \$100 spending money.

LULAC will provide the following:

- Housing accommodations during the Leadership Program
- Group meals
- Program materials
- Leadership training

UNM/LULAC Leadership Program Participant Requirements:

- Must be an incoming High School Freshmen, Sophomore, Junior or Senior
- Must be sponsored by a LULAC Council, LULAC Technology Center or LNESOC office
- Must have high grades and high academic achievement
- Must have active involvement in leadership and community activities
- **Must submit a copy of a current transcript**
- Applicants must complete application by **June 8, 2009** (Forms A, B, C, D, E, F, G, H)
 - Form I (Travel Arrangement Form) is due on June 29, 2009 with flight info

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PARTICIPATING IN THE LEADERSHIP PROGRAM

Selection: Students and LULAC Council sponsors will receive notification upon their acceptance into the program. Applicants will be selected on a rolling basis. All participants selected to attend the program will be notified by **June 10, 2009**, so airline tickets can be purchased. We strongly urge LULAC Councils to postpone making advance travel arrangements or ticket purchases until they have received notification from LULAC on the selection of the sponsoring LULAC Council's participant.

Travel: The sponsoring LULAC Council/Center is responsible for providing the participant they send with a round trip airline ticket to Albuquerque, New Mexico.

Dress: You are expected to dress in a casual business-like fashion. **Do not over pack.** You will be walking a lot and will have your picture taken each day. With this in mind, we suggest the following:

- **Young Men:** One or two suits or a sport jacket with two or three pairs of matching or coordinating slacks. Three or four shirts, with matching ties. Sweater vests are suitable. Comfortable dress shoes to match. Make sure to bring plenty of casual attire and proper tennis shoes for outdoor activities, fieldtrips and daily academic sessions.
- **Young Women:** Three or four dresses and/or dress suits (either with skirts or slacks). Bring one dressy outfit for the final presentation. It should be dressy, but not formal. Comfortable shoes with low or no heels for day activities. Make sure to bring plenty of casual attire and proper tennis shoes for outdoor activities, fieldtrips and daily academic sessions.

The temperature in New Mexico at this time of the year is approximately a High/Low (° F) of 92°/64°.

Cameras: Most places you will visit will allow you to take pictures. If you bring a camera, you should buy enough film at home.

Valuables: When traveling it is often advised to leave your valuables at home. Sometimes these items are forgotten or lost and can never be replaced. Be careful in deciding which items to bring.

Spending Money: The LULAC Council/Center will provide each sponsored student with \$100 for spending money to cover incidental expenses.

What **TO** Bring:

- Alarm Clock
- Camera
- Toiletry items (soap, toothpaste, toothbrush, shampoo, deodorant, etc.)
- Hat
- Sunscreen
- Sunglasses
- Clothes that can get dirty
- Water bottle
- Walking shoes
- Writing utensils
- At least one set of professional attire

What **NOT** to Bring:

- Ipods/ MP3 players
- Handheld gaming devices
- A-shirts
- Cut off shirts
- T-shirts with profanity, gang or drug slogans, or any inappropriate slogans
- Halter tops
- Tube tops
- Spaghetti strap tops
- Shorts/Skirts that are shorter than 4 inches above your knee

What will be provided:

- Towels
- Bedding (sheets/pillow cases)
- Wash cloths
- Pillow
- Blanket

→ Cell phones will be permitted. However, they must stay in the dorm room at all times and use will only be allowed during specified times. If students take cell phones out of dorms or use them during non-allocated times, they will be confiscated by program staff for the duration of the program.

→ Prescription Medication- Must be physician prescribed. Must include parental letter stating: time and frequency to be taken, food or drink needs (must be taken with food, 8 oz of liquid etc.) and **ALL** possible side effects.

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STUDENT APPLICATION-FORM A

STUDENT (APPLICANT) COMPLETES THIS SECTION

Please print legibly or type. Do not leave any blanks. Enter O (zero) or N/A if not applicable. Blank spaces will delay processing and may cause your application to be incomplete or denied.

Last Name	First Name	Middle Initial	Date of Birth
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Gender: Male Female

Mailing Address	City	State	Zip Code
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Home Phone	E-mail Address
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Shirt Size Small Medium Large X-Large 2X-Large

School Information

Current Grade Level: 9th 10th 11th

Cumulative Grade Point Average*

School _____

School Mailing Address	City	State	Zip Code
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Optional Information

The information you provide will be kept confidential and will be used for administrative purposes only.

How did you hear about us? _____

American Indian* African American Asian or Pacific Islander Latino/Hispanic

White/Non-Hispanic Other: _____

*Are you an enrolled member of a tribe?

<input type="checkbox"/> Apache	<input type="checkbox"/> Navajo	<input type="checkbox"/> Pueblo (including Hopi)
<input type="checkbox"/> Southern Ute	<input type="checkbox"/> Native Alaskan	<input type="checkbox"/> Other tribal group: _____

Primary language spoken in your home _____

Secondary language spoken in your home _____

***Please provide a copy of official high school transcripts with your application**

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PARENT(S) INFORMATION – FORM B

Please print or type. Do not leave any blanks; enter O (zero) or N/A if not applicable. Blank spaces will delay processing and may cause application to be incomplete or denied.

Mother

Last Name	First Name	Middle Initial
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Mailing Address	City	State	Zip Code
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Home Phone	Cell Phone	E-mail Address
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Education Level (last grade completed or diploma/degree received) _____

Occupation: _____

Employer Name _____ Work Phone _____

Father

Last Name	First Name	Middle Initial
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Mailing Address	City	State	Zip Code
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Home Phone	Cell Phone	E-mail Address
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Education Level (last grade completed or diploma/degree received) _____

Occupation: _____

Employer Name _____ Work Phone _____

Legal Guardian(s)

Please indicate relationship to the student _____

Last Name	First Name	Middle Initial
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Mailing Address	City	State	Zip Code
-----------------	------	-------	----------

Home Phone	Cell Phone	E-mail Address
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Education Level (last grade completed or diploma/degree received) _____

Occupation: _____

Employer Name _____ Work Phone _____

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PERSONAL AND PROFESSIONAL GOALS- FORM C

Do you plan to complete high school: Yes No

Are you planning to attend college after graduation? Yes No

If "yes" do you plan to:

if "no" do you plan to:

Attend a 4 year college

Work

Attend a 2 year college

Military Service

Other

If you are planning on attending college, what would you like to study? _____

In what profession do you anticipate having a career in? _____

What are the biggest barriers that could prevent you from attending college? (i.e. money, grades SAT/ACT scores, etc.) _____

What type of extracurricular activities do you participate in whether at school or outside of school? (sports, clubs, band, volunteer organizations, church groups coaching, etc.) _____

- **ESSAY:** **Typed** one-page personal statement telling us about yourself (approx. 400 words, 12 pt.size, double-spaced)

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PARENTAL CONSENT-FORM D

I hereby give permission for my son/daughter to attend the UNM/LULAC Leadership Program at the University of New Mexico. I understand room and board will be provided at an on-campus dormitory and educational mentor/tutors will serve as chaperones 24-hour per day in the campus dormitories and all daily activities. My son/daughter will be required to comply with the University of New Mexico and UNM/LULAC Leadership Program rules and regulations, as well as all Federal, State and Local laws and regulations.

I understand that my child will participate in off-campus activities. I further understand that the University of New Mexico and the UNM/LULAC Leadership Program will provide security and will supervise all off-campus, planned activities of my child. However, all students must be in compliance with and abide by all rules, regulations and policies established by the University of New Mexico and the UNM Leadership Program. The University of New Mexico will not be responsible for any accidents, injuries or other misfortune which may occur as a result of a participant's violation of these rules, regulations or policies.

If the student decides to leave the program voluntarily before the advertised end date, the UNM/LULAC Leadership Program will release the student only into the custody of the parent/legal guardian and will not be responsible for the student after he/she leaves the University of New Mexico campus. All emergency leave expenses will be at the expense of the student and/or parent and/or agency. The UNM/LULAC Leadership Program reserves the right to disenroll a student at any time due to a violation of any rule, regulation or policy established by the University of New Mexico and/or the UNM Leadership Program.

I hereby accept the inherent risks and hazards that may arise in the course of these activities. I acknowledge that any claims for damages against The University of New Mexico or its officers or employees for death, personal injury or property damage which may occur as a result of my child's participation in the aforementioned activities would be governed by the New Mexico Tort Claims Act which imposes limitations on the recovery of damages from state institutions and their public employees.

I understand and hereby acknowledge that certain risks are inherent to participation in recreational activities. These types of injuries may be minor or serious and may result from one's own actions, the actions or inaction of others, or a combination of both. I understand certain rules and regulations are designed for the safety and protection of participants and the UNM/LULAC Leadership Program employees and I hereby undertake to abide by these rules and regulations. I understand that certain activities require a minimum level of fitness and health; that being physical, mental and emotional, and that each person has a different capacity for participating in these activities. The UNM/LULAC Leadership Program and the University of New Mexico shall not be liable for any injury to my person or loss to my personal property arising from, or in any way resulting from my voluntary participation in these activities. I declare having read and fully understand this parental permission form and informed consent agreement in its entirety and hereby consent to participation acknowledging all foregoing. I also declare that all information provided in this application packet to be true and accurate.

I give permission to the UNM/LULAC Leadership Program to use any slides, photographs, images, video and/or statements that may be taken of my child during the course of the program for marketing and/or promotional purposes.

Print Participant's Name	Participant's Signature	Date
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Print Parent/Legal Guardian's Name	Parent/Legal Guardian's Signature	Date
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MEDICAL CONSENT AND HEALTH HISTORY- UNM STUDENT HEALTH CENTER-FORM E

A medical provider will need this form before treating a minor's illness or injury. It should accompany the student when seeking medical treatment.

Name of Student: _____

Date of Birth: _____

Name of Parent or Legal Guardian: _____

Address: _____

Home Phone: _____ Business Phone: _____

Emergency Contact: _____ Phone: _____

If the student has any condition that may require special treatment it is imperative that a medical provider is alerted. Please indicate below any on-going medical or emotional problems that may require special attention (e.g., epilepsy, allergies, asthma, disability, anxiety, depression, etc.). Use reverse side if necessary.

Has the student had any major illness during the past year? _____ If so, please explain:

Date of last tetanus injection: _____ Are contacts or glasses worn? _____

Does the student take any prescribed or over-the-counter medications? _____ If so, what are they? _____

Allergies to medications, food, etc.: _____

Primary care physician's name: _____

Address: _____ Phone: _____

PARENT OR GUARDIAN AND WITNESS READ AND SIGN: I hereby certify that to the best of my knowledge the above medical statement is accurate. I give my consent to the UNM Student Health Center, or medical personnel at another institution, to provide whatever medical treatment they may deem necessary for the health and welfare of my son/daughter/ward. It is also understood that no major surgery will be performed on my son/daughter/ward without my further specific consent except in those cases of extreme urgency when the delay in obtaining consent may constitute a serious risk of life to my son/daughter/ward. I further realize that expenses for medical attention shall be my responsibility.

Parent/Guardian: _____ Date: _____

Witness: _____ Date: _____

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PROGRAM POLICIES AND PROCEDURES - FORM F

Parent/Legal Guardian

By signing my initials for each of the following, I _____ as the parent/legal guardian of a UNM/LULAC Leadership Program participant, agree my child will abide by the following regulations and understand the consequences if Camp policies, regulations and/or procedures are not strictly adhered to. All items must be initialized in the space provided to have my child's application considered for the UNM/LULAC Leadership Program.

Participant

By signing my initials for each of the following, I _____ as a student and participant of the UNM/LULAC Leadership Program, agree to following regulations and understand the consequences if program policies, regulations and/or procedures are not strictly adhered to. All items must be initialized in the space provided to have my application considered for the UNM/LULAC Leadership Program.

/	1. Commit to completing the entire UNM/LULAC Leadership Program Session
/	2. Adapt to and learn from a college environment and attend all scheduled classes
/	3. Comply with the University of New Mexico and UNM/LULAC Leadership Program and dormitory/residency hall rules, as well as Federal, State and Local laws and regulations and not infringe on the rights of others.
/	4. Dress professionally when attending work, class or other related activities.
/	5. Attend all classes on time.
/	6. Attend all UNM/LULAC Leadership Program sponsored weekend trips, recreational activities and planned outings.
/	7. Meet with UNM/LULAC Leadership Program Mentor Tutors, advisors, and facilitators as scheduled.
/	8. Refrain from using alcoholic beverages and smoking at ALL times.
/	9. Refrain from using narcotics unless prescribed by a medical doctor, and written notification of required use is given to the UNM/LULAC Leadership Program coordinator.
/	10. I understand that I will not be allowed in any non-departmental vehicle.
/	11. Keep dorm room and personal belongings neat and orderly.
/	12. Students are responsible for the payment of repairs or replacement of property damaged by the student.
/	13. I understand that I will only be allowed to go home in case of a family emergency.
/	14. Parent/legal guardian will be notified if a student is to be withdrawn from the program. Neither the UNM/LULAC Leadership Program nor the University of New Mexico is responsible for a student after termination from the UNM/LULAC Leadership Program.
/	15. Visitation from parents /legal guardians is allowed on weekends with notification to the UNM/LULAC Leadership Program office no later than Thursday of the planned visit. Visitation is strongly discouraged.
/	16. Access to Residence Hall Floors: Males are not allowed in the female wings areas and females are not allowed in the male wing areas. This rule applies to participants and UNM/LULAC Leadership Program staff alike. Non-UNM/LULAC Leadership Program participants are not allowed on any floors of the dormitory at any time
/	17. Weapons: Use or possession of weapons is prohibited. UNM/LULAC Leadership Program staff will determine if an object or instrument a participant has may be considered a weapon.
/	18. Pets are not allowed.
/	19. Room inspections: To ensure the safety and welfare of participants and to facilitate the smooth operation of the UNM/LULAC Leadership Program, an Educational Mentor Tutor, advisor or facilitator may conduct a room inspection at anytime.
/	20. Keys and Meal Card: Each participant will be issued a key for his/her room and a meal card. A fee of \$75.00 will be charged for a lost key. A fee of \$10.00 will be charged for a lost meal card.
/	21. Participants will not be allowed to bring the following items to the UNM/LULAC Leadership Program: vehicle, skateboards, ipods, pagers or beepers.
/	22. Supplementary Rules: The UNM/LULAC Leadership Program Coordinator or Director of Program have the authority to issue supplementary rules as the need arises. Such rules will be responsible and fair, and their rationale will be explained to the participants.

Disciplinary Procedures

1. Every UNM/LULAC Leadership Program and Agency staff member will have the authority and responsibility to report violations of rules, policies and regulations.
2. These reports will be submitted daily to the Leadership Program Coordinator in written form on a "Staff Report form".

Print Participant's Name

Participant's Signature

Date

Print Parent/Legal Guardian's Name

Parent/Legal Guardian's Signature

Date

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ELECTRONICS POLICY – FORM G

Students are permitted to bring a cell phone to the UNM/LULAC Leadership Program at the University of New Mexico (UNM) for use during free time or non-instructional periods or in cases of emergency only. Students must turn the phone OFF during instructional or work periods. The cell phone must be kept in backpack or purse and out of sight. All student cell phones must be turned off, not on vibrate or silent while in class, worksite, mealtime or other organized activity. If any phone is powered on, visible or making noise it will be taken and handed into one of the UNM/LULAC Leadership Program chaperones.

- The first time a student’s phone is confiscated, the student can pick up the phone at the end of the day.
- The second time a student’s phone is confiscated; the UNM/LULAC Leadership Program Chaperone will hold the cell phone until the return trip home.

Students can ask permission to go to the office to use the school phones if they need to call a family member whose name and number are listed on the student emergency contact form only.

CD players, iPods, MP3 players

Students are permitted to carry CD players, iPods, and MP3 players to UNM if they are turned off and kept in the students’ backpacks or purses, out of sight. If the CD players, iPods, or MP3 players are not in a backpack, bag or purse, or they are in plain view, they will be taken and returned on the trip home. These items may only be used during free time in the dormitories, not during class, mealtimes, recreation time, or while walking to class or work.

Any major electronic games (Gameboys, PSPs, laptops, PDAs, etc...) will be taken and kept until the return trip home. Bringing these items is strongly discouraged.

I understand that if my child carries a cell phone to UNM activities and events, it needs to be OFF, not just on silent or vibrate and it needs to be kept in a backpack, bag, purse or pocket. I also understand that if they make calls from a cell phone or use electronics without permission, they will have those devices confiscated and returned to parents upon arrival home. LULAC and the University of New Mexico are not responsible for replacement of lost or stolen items.

Parent Signature _____ Date _____

Student Name _____

Student Signature _____ Date _____

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LULAC COUNCIL/CENTER SPONSORSHIP –FORM H

LULAC Council # / Center Name: _____ City/State: _____

Sponsoring LULAC Councils & LULAC/LNESC Technology Centers: LULAC Councils/Centers wishing to sponsor a student to attend the UNM/LULAC Leadership Program **must** provide the student with one round trip airline ticket to Albuquerque, New Mexico **and** \$100.00 to cover meals and incidental expenses. A LULAC Council/Center may sponsor **no more than one** student to attend the UNM/LULAC Leadership Program and **may not** request that neither the student nor the student's parents pay for the airfare or the \$100 spending money.

Selection: Students and LULAC Councils will receive notification upon their acceptance into the program. We strongly urge LULAC Councils/Centers to postpone making advance travel arrangements or ticket purchases until they have received notification from LULAC.

Travel: The sponsoring LULAC Council/Center is responsible for providing the participant they sponsor with a round trip airline ticket to Albuquerque, NM.

LULAC will notify the following people of the student's acceptance to the Leadership Program. Participants selected to attend the program will be notified by June 10, 2009 so airline tickets can be purchased.

Sponsor

LULAC Council # / Center Name: _____ City/State: _____

Name of Council/Center Contact Person _____

Home Phone #: _____ Work Phone #: _____

Email address: _____

You may research flights expenses early but please *do not purchase* airline tickets until you have been notified of acceptance into the program.

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TRAVEL ARRANGEMENTS- FORM I

The sponsoring LULAC Council/Center is responsible for providing the participant with a round trip airline ticket to Albuquerque, NM.

In making your travel arrangements keep in mind the following points:

- Use Albuquerque International Sunport Airport (ABQ). Plan to arrive on Tuesday, July 21, 2009 between 9:00 am to noon.—**NO LATER.**
- Ground transportation to and from Airport will be provided by UNM/LULAC.
- Upon arrival look for staff members with signs in Baggage Claim. If you miss each other, stay in the baggage area and wait there. Please do not wander off.
- Plan to leave Albuquerque on Monday, August 3, 2009 by 12:00 noon.
- If you wish to stay in Albuquerque longer, you will need to provide us with a letter from your parents giving you permission and stating the responsible party that will pick you up.
- Complete and return the travel and arrangements Form H on or before June 29, 2009.
 - FAX & Email is ok.

IMPORTANT TRAVEL INFORMATION

STUDENT NAME: _____

STUDENT CELL PHONE NUMBER: _____

*Will assist us to contact student upon their arrival to Albuquerque

Arrival between 9:00am - Noon, Tuesday, July 21, 2009

Airline carrier: _____

1st Leg of Flight

Departure time: _____ Departure City: _____ Flight #: _____

2nd Leg of Flight

Departure time: _____ Departure City: _____ Flight #: _____

Arrival time in Albuquerque, New Mexico: _____

Departure before 12:00 Noon, Monday, August 3, 2009

Airline carrier: _____

Departure time: _____ Departure City: Albuquerque, New Mexico Flight #: _____

Submit form by **June 29, 2009** to Elizabeth Garcia at (202) 833-6135 – FAX or EGarcia@LULAC.org