

## 2009 LULAC National Legislative Conference

## **SPONSOR CHECKLIST**

**Agreement Form**: Please sign and fax to Chris Espinosa at (202) 833-6135 by 2/9/09.

**Payment**: Make checks payable to the League of United Latin American Citizens and send it to the LULAC Fiscal Office, 201 East Main, Suite 605, El Paso, TX 79901. The **LULAC Tax ID number** is **74-6090399**.

Gala Giveaways: As a Diamond or Platinum sponsor, your company has the opportunity to provide a Premium Item to be placed on Tables at the Dinner. If you would like to include a Premium Item from your company, please notify Chris Espinosa at (202) 833-6130 no later than January 23, 2009. All Items must be received no later than February 2, 2009.

LULAC National Office ATTN: Gala Giveaways 2000 L Street, NW, Suite 610 Washington, DC 20036

**Company Logo**: As in the past, LULAC will project sponsor logos at the gala via video projection. If your company's logo has changed recently or if you are a new LULAC sponsor, please send us a copy of your logo on disk or via e-mail <a href="mailto:JTrasmonte@LULAC.org">JTrasmonte@LULAC.org</a>. We prefer Encapsulated PostScript (EPS) or Adobe Illustrator formats if available.

**Ticket distribution**: Tickets will be mailed to sponsor representatives upon receipt of signed sponsor agreement form. If you have any tickets you will not be using or if you would like for LULAC to place VIPs at your table, please contact Chris Espinosa at (202) 833-6130 or CEspinosa@LULAC.org.

Corporate Alliance Meeting: There will be a Corporate Alliance meeting from 10 am to 12 pm on Thursday, February 12, 2009 at the J.W. Marriott Hotel. Please contact David Perez at <a href="mailto:DPerez@LULAC.org">DPerez@LULAC.org</a> for additional information.